

Minutes of Pre-Bid Meeting for Supply of Motorcycles against: IFB No. UNOPS India/NVBD/CP/NCB/MC/49/2009 held on 24th August, 2009 at 1100 hrs at UNOPS India Procurement Office, 11 Golf Links, New Delhi – 110003.

The following were present from UNOPS:-

- Mr. Ramesh Chandra, Director
- Mr. Vikram Singh, National Procurement Officer
- Mr. Kurian P. Oommen, National Procurement Officer

Representatives of the following company attended the Pre Bid Meeting :

1. Mr. Sudhanshu Sachdev & Sudhir Dhupar from M/s. TVS Motor Company Ltd.
2. Mr. Rohit Didi from M/s. India Yamaha Motor Pvt. Ltd.

The queries raised by the bidders and clarifications with regard to the Bid document for Motorcycles are given as under:-

S. No.	Query Raised	Reply/Clarification
Section VI – Technical Specifications		
1.	Vehicle Weight : Minimum 145 Kg. <i>Please clarify whether it is minimum or maximum.</i>	There will not be any change in this requirement.
2.	Extended Warranty : The extended warranty as many 3,00,000 kms. covered or 5 years whichever occurs earlier from the date of acceptance. <i>Please clarify, generally these are provided on four wheelers and not two wheelers.</i>	This requirement is not changed. The manufacturer may quote the prices of extended warranty separately which can be paid under the arrangement of performance guarantee on annual basis. This price will be added to the cost of the Goods for evaluation purpose.
3.	Accessories like spare wheel, floor mat, mud flap seat covers, anti theft device along with gear lock required are generally provided on four wheelers and not on two wheelers, please clarify.	Requirement is of standard accessories as supplied by manufacturer and declared at the time of Inspection testing and certification by test agencies.
4.	Only two manufacturer produce motorcycles of capacity of 180 cc. Most of the MC manufacturers produce vehicle of 150cc capacity but with the same BHP output.	No change in technical specifications.
5.	The colour is not mentioned, please clarify whether there is any specific colour is required ?	As per available colours by the manufacturer but preferably black.
6.	ITB : 15 : Bid Security : Is it mandatory to submit bid security?	Yes, it is mandatory.
7.	ITB : 17 : Format and Signing of Bid : Is it mandatory to submit Power of Attorney or any other authorization letter accepted for signing the bid?	An authorization letter on the letter head of the company along with the Board resolution will be accepted.

S. No.	Query Raised	Reply/Clarification
8.	GCC 8 : Inspections and Tests - Please clarify whether these inspections and tests are required at the time of bid submission.	No. These are pre-dispatch inspections and tests.

The bidders were informed that the vendors/Firms who have been suspended by the UN will be disqualified on the ground of poor performance in the past that has led to adverse action taken against them.

The bidders were informed that the minutes of the pre-bid conference shall be published on the websites of UNOPS and NVBDCP. Bidders were requested to go through the websites, bidders were also informed that they should also regularly visit the above websites for any amendments issued. Bidders were requested that in case of any further information/clarification, they may contact Chief Procurement Officer through email procurementinoc@unops.org ; individual visits are not entertained.

The meeting ended with a vote of thanks to the representatives of the Industry.

UNOPS India Procurement Office, New Delhi.
