

**MOHFW Approved Financial Guidelines for MTS**

Name of the Training : Training for MTS

Number of Trainees : 25

Number of Days : 10 Days

Organizer : RMRI Dibrugarh, RMRC Bhubaneshwar , ROHFW Imphal, SIHFW Gauwahati,

S. No.	Expenditure Head	Rules to be followed	Calculation	Suggestive Amount	Sources
1.	Travelling Expenses	NRHM rules TA DA (Flag C) shall be followed as per the cadre of the employee and the contractual staff.	For Trainees: Rs.1000 x 25(participants) x2	For Trainees Rs.50000/- <sup>N1</sup>	TA DA OF BUDGET ALLOCATION
2.	Daily Allowance	NRHM rules TA DA (Flag C) shall be followed as per the cadre of the employee and the contractual Staff.	Rs.100/- (per diem without hotel charges) 100 (per diem) x 10 (days) x 25 (participants)	For Trainees: Rs.25000/- <sup>N2</sup>	RESPECTIVE STATES
3.	Travelling Expenses (Trainers)	Shall be paid by the respective office from there allocated budget		NIL	TA DA from the respective salary sources
4.	Boarding Allowance (Trainees)	NRHM Rules shall be followed as per the cadre of the trainee	500(per day) x 12 <sup>3</sup> (Days) x 25 (participants)	Rs.125000/- <sup>N2</sup> (maximum limit subject to actual)	TO BE ALLOCATED TO THE INSTITUTION
5.	Honorarium for the Trainers	Rs.500/- per day shall be paid as honorarium for the Guest Faculty (NVBDCP Delhi) and Rs.200/- shall be paid for the Local Faculty	For Guest Faculty: 7(No)x Rs.500/- (per day)x 2 (days)  For Local Trainers: 7(No.)x Rs.200/-(per	For Guest Faculty: Rs.7000/-  For Local Trainers: Rs.2800/-	FROM NVBDCP FOR THE TRAINING

			day)x 2(days)		
6.	Refreshment or working lunch	Rs.150/- per day for the attendee of the training	Rs.150/- (per day) x 35(attendee) x 12 <sup>N3</sup>	Rs. 60000/- (subject to actual)	
7.	Field Visits	Bus hiring and other related expenditure of the visits	Rs. 10000/- (one day) X 2 days	Rs. 20000/- (subject to actual)	
8.	Study material and other related expenditure	Subject to the actual payments as per bills	250( per trainee) X 25 (trainees)	Rs. 6250/-	
9	Boarding allowance (Trainers)	The institution shall make the arrangement for the boarding for the trainers and the expenditure reimbursed from this head. In case if the institution is not able to make the arrangement than the payment can be made on the presentation of the bills	Only outstation faculty shall be allowed for the boarding	Rs.40000/- (subject to actual)	
10.	Contingency	Banners, rent for the venue etc other related charges exclusively for the training		Rs. 30000/- (subject to actual)	
<b>TOTAL</b>				<b>366050/-</b>	